

No side waste policy

Exemption Scheme

(refer to, Environment and Highways Scrutiny Committee Report 28th January 2016 for no side waste policy)

Summary

A letter (1) will be issued to all households to introduce the no side waste policy (which includes an exemption scheme). Where a household recycles and still produce larger amounts of non-recyclable waste, then residents may request an exemption. Residents will be able to complete an application form online (2) and view the scheme's terms and conditions (3). Alternatively, residents can request a paper copy of the application form which will be issued together with the terms and conditions. Where an application is successful, residents will need to adhere to the scheme's terms and conditions and will be issued with exemption stickers (4). Where households continually present waste in excess of the no side waste policy limits, subject to the exemption scheme, then the Council will not collect the waste. If the waste is not collected, then the Council will stick an excess waste sticker (5) on the bags not collected, and deliver an excess waste letter (6).

1. Letter to Residents

2. Example Exemption Scheme Application Form

3. Exemption Scheme Terms and Conditions

4. Exemption Sticker

5. Excess Waste Sticker

6. Excess Waste Letter

Note: the literature included in this appendix describes the position as at April 2016 and will be amended to meet the situation in Spring 2017 at that time.

1. Letter to Residents

(Welsh Language Letter will also be available)

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

NO SIDE WASTE POLICY

Background

In 2014/15 with the support of residents Neath Port Talbot was the 7th best recycling performer in Wales and managed to achieve 58% recycling, one year ahead of the target set by Welsh Government.

But the next targets require even greater effort. We need to achieve 64% in 2019/20 and 70% in 2024/25.

A close look at the contents of the wheeled bins and black bags shows that, on average, there is still a significant amount of recyclable material being thrown out.

We need to get the recyclable material out of the wheeled bins and black bags and into the recycling containers.

There are a number of ways to encourage this change.

Residents will be aware that the Council has moved from weekly to fortnightly collections of the non-recyclable waste and has reduced the size of the wheeled bins.*

All the while recycling collections including food waste continue to be made every week** and householders can have as many recycling containers as needed. To request recycling containers please go on line www.npt.gov.uk/ordermyitems or call [01639 686868](tel:01639686868).

No Side Waste

The Council has now approved the use of a “no side waste” policy as the next step to further encourage residents to put out recyclable material for recycling.

It has been agreed that the no side waste policy will be introduced progressively:

From April 2016 householders should present not more than one wheeled bin plus one black bag for disposal from each house (or the equivalent in houses without wheeled bins is a total of not more than 4 black bags).

Then from the spring of 2017 when the Council’s improved Recycle+ service is expected to be in place across the County Borough, this will reduce to not more than one wheeled bin from each house (or not more than 3 black bags).

There is no restriction on waste in the collection immediately after Christmas and no exemption is therefore required at that time.

Where households continually put out more than the allowed amount and do not have an exemption, then the extra waste will not be collected.

Exemption Scheme

Most household waste can be recycled and can be collected every week.

The Council recognises that there are reasons why some households will produce a greater volume of non-recyclable waste so, at the same time as the no side waste policy is introduced, it will also operate an exemption scheme.

If you recycle and you still put out more than one wheeled bin plus up to 1 bag of non-recyclable waste (or more than 4 black bags in bag collection areas), then you can contact the Council to arrange an exemption.

You will need to demonstrate that you are only presenting non-recyclable waste for disposal, for example: nappies, coal ash, animal bedding.

You can complete an exemption application form on line at '*web address to be inserted*' or request a paper copy by phoning 01639 686868.

If you are granted an exemption, then you will receive a year's worth of exemption stickers. These stickers should be stuck to your extra black bag waste and the collection crews will collect it for disposal.

The exemption will be valid for 1 year and your waste may be monitored to ensure that no recyclables are presented for disposal.

If recyclable materials are presented for disposal, then the extra waste may not be collected.

Please note that exemptions are not needed for occasional additional black bags such as after Christmas.

Enforcement

The Council will be monitoring collections and advising residents how they can recycle more and reduce the amount of waste put out for disposal.

As a last resort, where residents continue to put out more than the allowed amount and do not have an exemption, or have an exemption and continually put out recyclable material for disposal, then the Council may take enforcement action.

* In areas where the Council operates a wheeled bin collection service.

** In some areas of the borough plastics are currently collected fortnightly, however the Council is rolling out its Recycle+ service where plastics are collected weekly.

2. Example Exemption Scheme Application Form

(Welsh Language Form will also be available)

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

NO SIDE WASTE POLICY EXEMPTION SCHEME

Application Form

Complete this form to apply for an exemption from the Council's no side waste policy (please refer to the exemption scheme terms and conditions).

Name:

Address:

.....

Post Code:

Home Phone:

Email:

1. Do you put any of the following materials into your wheeled bin or black bags? (tick as appropriate)

Paper	Card	Glass	Cans	Foil
Food	Garden waste	Cardboard	Plastics	

2. What non-recyclable materials take up a large amount of space in your wheeled bin or black bag? (list as many as appropriate)

.....

.....

.....

3. How many black bags do you normally put out for collection once you have recycled all you can*?

*If you have a wheeled bin collection please tick here and in your answer to question 3 only count black bags that do not fit in your wheeled bin.

WB

Certification by applicant: I hereby certify that the above information is true and correct and I agree to abide by the terms and conditions of the exemption scheme, if this entitlement is granted.

Signed: Dated:

3. Exemption Scheme Terms and Conditions

(Welsh Language Terms and Conditions will also be available)

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

NO SIDE WASTE POLICY EXEMPTION SCHEME

Terms and Conditions

1.0 Definitions

“You” means the person whose name and address is on the Application Form

“The Council” means Neath Port Talbot County Borough Council

“Exemption Scheme” means this scheme for an exemption from the Council’s no side waste policy

“Exemption Period” is the 12 month period from the date the Council notifies you that your application has been successful (this may be by issuing to you exemption stickers)

2.0 General

The Council has a “no side waste policy” to limit the amount of waste put out for disposal and encourage greater recycling

The Council collects non-recyclable waste from households in either wheeled bins or black bags, as determined by the Council

The following limits apply to non-recyclable waste presented for disposal:

- not more than one wheeled bin plus up to 1 additional black bag for disposal from each house; or
- in bag collection areas not more than a total of 4 black bags for disposal from each house

There is no limit on the amount of recyclable material that can be put out for recycling

This Exemption Scheme is for non-recyclable waste only

To apply for an exemption you are required to use the Council’s kerbside recycling service to present your recyclables for collection

The Exemption Scheme is available for households that recycle but still have more non-recyclable waste than the specified limit

There is no restriction on waste in the refuse collection immediately after Christmas and therefore exemptions are not required at that time

The Council may change, alter, or cancel the Exemption Scheme

3.0 Application

You are required to:

- complete the application form and declare that the information provided is true and correct
- only submit one application per household

Applications can be made via our website (*Website to be inserted*) but where completing a paper application form, please complete and return Your application to:

No Side Waste Exemption Scheme
Neath Port Talbot County Borough Council
SRC
The Quays
Brunel Way
SA11 2GG

The Council will then:

- consider your application
[or may contact or visit you for further information and assess whether the Council can help your household recycle more]
- only issue an exemption if you can demonstrate that your household only puts out non-recyclable waste in your wheeled bin or black bags.

4.0 The Exemption Scheme

If your application is successful, then you will be required to:

- continue to not put out recyclable material in your wheeled bin or black bags
- supply your own extra black bags for any additional waste
- stick one exemption sticker on each extra black bag above the limit put out for collection
- not pass on your exemption stickers to any other property or person
- inform the Council if you move house
- take your stickers with you if you move house
- re-apply for a further exemption if you continue to produce large volumes of non-recyclable waste and require an exemption after the end of your current exemption
- re-apply not more than one month before the end of your current exemption

And the Council will:

- give you a number of exemption stickers (the number of stickers you will be equal to the number of extra black bags you will need to present over a 12 month period, the Exemption Period),

- not give you any additional exemption stickers, nor replace lost or stolen exemption stickers (the number of exemption stickers supplied must last you for the full 12 month period)
- not collect excess waste that does not have an exemption sticker
- may check wheeled bins and black bags for compliance with the Exemption Scheme (in particular, that no recyclables are put out for disposal) and may not collect excess waste if wheeled bins or black bags contain recyclables
- reserve the right to cancel your exemption
- consider any re-application not more than one month before the end of any current exemption (and any new exemption will begin not earlier than the end of the current exemption)

4. Exemption Sticker



5. Excess Waste Sticker

(Welsh translation to be confirmed)

EXCESS WASTE

1 WHEELED BIN PLUS
1 BAG ONLY

You have put out too much waste

**PLEASE REMOVE THIS BAG
FROM THE STREET**

Please recycle what you can as this
WILL reduce the amount of waste
you put out

***GORMOD
WASTRAFF***

1 WHD BIN A 1 SACH
YN UNIG

Rydych chi wedi rhoi ormod o wastraff

**SYMUDWCH Y SACH HON
O'R STRYD**

Ailgylchwch yr hyn y gallwch
oherwydd **BYDD** hyn yn lleihau nifer
y sachau du sydd l'w casglu



 **recycle** for Neath Port Talbot
ailgylchu dros Castell-nedd Port Talbot
www.wasteawarenesswales.org.uk

www.npt.gov.uk/recycle

EXCESS WASTE

4 BAGS ONLY

You have put out too much waste

**PLEASE REMOVE THIS BAG
FROM THE STREET**

Please recycle what you can as this
WILL reduce the amount of waste
you put out

***GORMOD
WASTRAFF***

4 SACH YN UNIG

Rydych chi wedi rhoi ormod o wastraff

**SYMUDWCH Y SACH HON
O'R STRYD**

Ailgylchwch yr hyn y gallwch
oherwydd **BYDD** hyn yn lleihau nifer
y sachau du sydd l'w casglu



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ailgylchu dros Castell-nedd Port Talbot
www.wasteawarenesswales.org.uk

www.npt.gov.uk/recycle

6. Excess Waste Letter

(Welsh Language Letter will also be available)

Dear Resident

No Side Waste Policy

The Council has a “no side waste policy” to limit the amount of waste put out for disposal and encourage greater recycling.

Residents should put out not more than one wheeled bin plus up to 1 additional black sack from each house (or more than a total of four black bags in sack collection areas)

It appears that you put out too much waste and on this occasion we have not collected your excess waste.

Please remove the excess bags from the street and either:

- sort the contents and recycle what you can using all of the Council’s recycling services;
- take them to your nearest Household Waste and Recycling Centre; or
- put the bags out on your next refuse collection day (please do not put out more than the allowed limit)

You can find further advice on recycling at: www.npt.gov.uk/recycle

If your household produces more non-recyclable waste than the allowed limit you can apply for an exemption, details of which are available via the Council’s website.

As a last resort, where residents continue to put out more than the allowed limit, then the Council may take enforcement action.

Most household waste can be recycled and can be collected every week. You can reduce the amount of waste you put out for disposal by using all of the Council’s recycling services.

If you require any further information regarding the Council’s recycling services or would like to order recycling kit then please visit www.npt.gov.uk/recycle or phone (01639) 686868.

Yours sincerely

WASTE AND NEIGHBOURHOOD SERVICES MANAGER